Snohomish County Fire District #4

MEETING MINUTES

REGULAR MEETING
BOARD OF FIRE COMMISSIONERS

DATE:	Tuesday, September 4, 2018
LOCATION:	Headquarters Fire Station #43 – Harvey Room 1525 Ave. D – Snohomish, WA

BOARD MEMBERS PRESENT:	**MARK HINTZ**, Chairman **RICHARD FLATH**, Fire Commissioner **JIM SCHMOKER**, Fire Commissioner
STAFF MEMBERS PRESENT:	Ron Simmons, District Secretary/Fire Chief Mike Gatterman, Deputy Chief Cherie Gatterman, Records Specialist

ROLL CALL

Chairman Hintz called the meeting to order at 0808 hours. All members of the Board were present.

ADOPT/ADJUST AGENDA

The following adjustments were made to the Agenda: The approval of the minutes from the August 20th Meeting and Item VII (New Business) was removed from the agenda. Commissioner Schmoker made a motion to approve the Adjusted Agenda and it was seconded by Chairman Hintz and approved.

PUBLIC COMMENT

No public present.

OLD BUSINESS

Property Ownership with the City of Snohomish

Discussion: Chief Simmons briefly went over the Property ownership issue including property line issues that were never finalized in the 1990's which have been discovered over the past week. He said that the City is working to resolve these administratively. He went on to explain that the City has a proposal that will be reviewed by the Council in Executive Session tonight. He explained that the City Administrator needs to know the Boards desire for the part of the property that includes the Food Bank. Chief Simmons went over the three options of ownership and discussed past discussions related to emergency planning and operations. He also discussed utility costs that the City is paying for the Food Bank. The Commissioners agreed that ownership of the entire property, including the Food Bank would be the most preferable option considering our operations.

Action: The Chief will let the City know what the Fire District's wishes are.

ACTION ITEMS

Financial Business

Accounts Payable

Discussion: Batch #340115 is in the amount of $13,900.02. Commissioner Flath asked about item #2. Chief explained that when we had a recent power outage there were some issues with the server and ISoutource needed to come in.
Action: Commissioner Schmoker moved to accept the warrants. It was seconded by Commissioner Flath and passed unanimously.

Approve Personal Leave Cash out for Mike Gatterman

Discussion: None
Action: Commissioner Schmoker made a motion to approve DC Gatterman's Personal Leave Cash out; it was seconded by Chairman Hintz and passed.

Consider Purchase offer for surplus Engine

Discussion: Chief Simmons discussed the written offer for our 1996 International Pumper/Tender that has been replaced by the new tender. The Chief explained we had been in electronic conversation with King Co. 50/Skykomish a couple of times during July, and after the last offer we received for this vehicle, which the Board turned down we told King Co.50 that $20,000.00 would be the minimum that we would accept. There was further discussion related to the consignment company who the Chief notified immediately upon receiving the written offer. The Chief talked about King Co.50's desire to keep the small fold-a-tank that we had mounted on the engine, and purchase the small pressure pump and hose that goes with it. He said that if they want it we will just do a quick surplus resolution at the next meeting. Commissioner Flath asked if this would be included in the purchase price and Chief Simmons responded that this would be an extra cost.
Action: Commissioner Schmoker made motion to accept an offer of $20,000.00 from Skykomish Fire Department for the surplus 1996 International/H&W Engine; it was seconded by Chairman Hintz and approved.

PUBLIC COMMENT

None

DISTRICT STAFF AND WORK GROUP COMMENTS

Chief Simmons said that the new ambulance will be done on the 17th. He also said that Paramedic Joe Melnyk starts today and will tentatively be going to the Snohomish County Fire Training Academy on September 17th.

Chief Simmons noted that Station 40 has one part time employee living there now who will soon be leaving for Medic School. He went on to say that South County has asked if two of their new employees could be housed at station 40 while attending the Academy. They will be moving in during the next week and paying the same rent fee that we have been using.

Chief asked the Commissioners if they had looked at the information about the Brian Snure conference. Commissioner Schmoker commented that he thought there were some good topics. This will be discussed at an upcoming meeting.

Chief Simmons gave a brief summary on the Public Safety Commission, its original mission and how that has evolved over the past 7 years. He went on to explain that the Commission members have shown a desire to redefine their scope, and that the City Administration has decided that there should be a redirection of their agenda. The Chief said that he has met with the Mayor, City Administrator and Police Chief who have decided that there will be four quarterly meetings and Chief Simmons will facilitate the first one where he will speak about fire safety.

Chief Simmons spoke about a discussion that will be held later this morning at the County Fire Chiefs Association meeting about the EMS council and proposed County EMS Office. The Chief briefly explained what the EMS council does and how the Chiefs work with the EMS council. He said that there will be a proposal made to expand and add more employees at an increased cost to the fire districts. More discussion followed.

Chief Simmons brought up the topic of merging with other Districts. It was discussed that a merger is inevitable at some point. Chief Simmons said that his contract ends in December and he wanted to know if the Commissioner's think that we should consider a merger at that point and asked if they would like him to stay and continue to do the work that they want. The Commissioner's want to continue to provide service to the community and are not ready to consider a merger at this point.

COMMISSIONER COMMENTS

Commissioner Flath asked that today's packet be e-mailed to the Commissioners. Chief Simmons said he will follow up to see why they did not receive their packets and he would make sure they received a copy today.

ADJOURN

At 09:04 hours, the Regular Board Meeting was adjourned.

MINUTES OF REGULAR FIRE COMMISSIONERS BOARD MEETING,
September 4, 2018

Minutes prepared and submitted by:

Cherie Gatterman

Cherie Gatterman, Records Specialist

MINUTES APPROVED BY FIRE COMMISSIONER:

09/17/2018

Date